

Shipping Resources Guide

LynnCo Supply Chain Solutions Tips for Shipping Care Packages to Family Members Serving Overseas

- ✓ Fill out the address completely and correctly. This means a specific individual must be named.
- ✓ List the soldier's address inside the package in case the address on the box is unreadable or the box is opened or damaged en route.
- ✓ Number your letters and packages as they may not always be delivered in order.
- ✓ Identify your package- Customs will need to know what is in each box and quantities.
- ✓ Never send items that would be irreplaceable or of high value. There is always a chance they could be lost or stolen.
- ✓ Attach the correct customs form. For example, a package less than 16 ounces and valued less than \$400 will need Form 2976.
- ✓ Check "Gift" to avoid duty taxes.
- ✓ Prohibited items:
 - Perishables or temperature controlled items
 - Liquids exceeding 16 ounces in a single parcel
 - Weapons or items that resemble weapons
 - Nail polish, perfume, other flammables
 - Aerosols
- ✓ Check the size and weight of your package.
 - Your package cannot be more than 84 inches long or more than 130 inches when you total up the length plus the girth.
 - Your package cannot weigh more than 70 lbs.
- ✓ Shipping time: A package usually takes between 7 and 20 days to reach its destination.
- ✓ Do not include items that may melt, leak, explode or turn on.
- ✓ Separately box food items and non-food items to avoid contamination.

To schedule a media interview about this topic or others please contact Jessica Dyer, Public Information Officer at 918.408.6760.

